

# SKATETOWN PARTY ROOM RENTAL

Celebrating a birthday, skating with a group or just hanging out with some friends? Rent one of our festive Party Rooms. You will have exclusive use of a party room for the duration of one public skating session.

We host public skating sessions on Fridays (3-5pm and 7-9pm) and Saturdays (3-5pm and 7-9pm).

Rental rate: \$100 for one room (seats up to 12); \$200 for larger room (seats up to 24). Note that room rental does not include admission, skate rental or a Party Hero. Room rental must be paid in full in advance. No refunds unless cancelled 24 hours prior to your event date.



What is included: 12 chairs and one 8-foot table for smaller room and 24 chairs and two 8-foot tables for the larger room, use of black lights and disco ball and a rolling cart with baskets for your guests' shoes.

You provide birthday-themed plates, cups, napkins, table cloth and decorations

**No outside food or beverage other than birthday-type dessert (cake, cupcakes, cookies).** Food can be ordered from the café. There is a form on page two so you can place your order upon arrival.

Link to Skatetown's full-service café menu: <http://documents.skatetown.biz/CafeMenu.pdf>

**Room rental request** –email to [guestservicemanager@skatetown.biz](mailto:guestservicemanager@skatetown.biz). If a room is available, you can also book upon arrival.

Day/date requested \_\_\_\_\_ Session time requested  3-5pm  7-9pm

Access to room is 15 minutes prior to the start of the session. Vacate room time is 15 minutes after the session has ended.

Contact person \_\_\_\_\_ Cell phone \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_ Name of birthday celebrant and age \_\_\_\_\_

Is this rental for a birthday celebration? \_\_\_\_\_ Group event or other? \_\_\_\_\_

## Room rental terms and conditions

- The person renting the room is responsible for damage as well as a \$50 cleaning fee if the room is not left clean. Your credit card will be kept on file and charged for damage and/or a cleaning fee is applicable.
- The room is to be left in a neat and orderly fashion, free of debris and decorations. All trash must be in trash can.
- Do not attach anything to the walls. No confetti please.
- Please do not leave valuables in the room. The party room will not be monitored.
- When you arrive, check in with a cashier. We will collect keys as collateral and return them when you leave.

Date booked: \_\_\_\_\_ Date payment received \_\_\_\_\_,  \$100 or  \$200

RMS room reservation # \_\_\_\_\_ Room assigned: \_\_\_\_\_ Date confirmation emailed \_\_\_\_\_

**Non-refundable payment in full is required to confirm a room.**

**I have read and agree to the above terms and conditions.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Skatetown Ice Arena, 1009 Orlando Avenue, Roseville CA, 916.783.8550

[www.skatetown.biz](http://www.skatetown.biz)

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